Once a student and his or her advisor have determined that the Dissertation Prospectus is complete, the student must submit four (4) copies of the Prospectus, along with a copy of this checklist, signed by the advisor, to the Department Administrator.

— Document format is 12 pt. font, double-spaced.
— The length of the prospectus (excluding bibliography and notes) is roughly 15 pages.
— Bibliography should be representative, but need not be exhaustive.
— A copy of this checklist, signed by the student's advisor, must accompany the Prospectus.
— A list of suggested committee members should be included.

Proposed Committee Members:

________________________________________________
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________________________________________________

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Primary Advisor’s Signature Date